

**Skybelt Project**  
**Virtual Kick-off Meeting**  
**23rd March and 3rd April 2020**  
**UTEc, Italy**

**Minutes from the 1<sup>st</sup> day of the Kick-off Meeting**

23 March 2020

**Present:**

UTEc: Luca Cioccolanti, Matteo Moglie, Marco Arnesano

CU: Halime Paksoy

UNN: Khamid Mahkamov

BJUT: Chao Chen, Caiyun Li

LZJTU: Yong Guan, Wu Jianyun, Wenhe Zhou

UPM: Ermira Abdullah, Mohd Amran Mohd Radzi, Suhaidi Shafie, Haslina Jaafar, Syamimi Saadon

NU: Kwanchai Kraitong

CMU: Chatchawan Chaichana

**Apologies:**

USM: The team leader at USM did not receive my invitation email due to some technical problems

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**1 Introduction of all participants**

The meeting starts at 7.05 (UK time) with the welcome by Luca Cioccolanti.

Luca Cioccolanti briefly introduces to all the participants the project and its main goals and after this brief introduction Khamid Mahkamov adds some additional details.

According to the agenda, Khamid Mahkamov, Halime Paksoy and Luca Cioccolanti present Northumbria University, Cukurova University and Università Telematica eCampus respectively.

They report the educational programs of their universities in the field of engineering and provide also an overview of the research activities performed by the members of the teams involved in the Skybelt project.

Then, Ermira Abdullah starts the presentation of UPM. After this introduction, Ermira Abdullah presents also the proposed selection of the modules to be modernised within the Skybelt project at UPM.

Some questions arisen with respect to the suitability of few modules with respect to the scope of the project.

Moreover, questions related to the number of ECTS and the way they are calculated are discussed.

Then, Kwanchai Kraitong presents Naresuan University and the selection of the modules at NU. Some questions have arisen with respect to the number of ECTS also in this case.

Chatchawan Chaichana presents Chiang Mai University and the selection of the modules at CMU. Some questions have arisen since selection at bachelor level is missing

Chao Chen and Caiyun Li present Beijing University of Technology and the selection of the modules to be modernised at BJUT. In this case, thanks to the preliminary contacts with Khamid Mahkamov the selection seems to be in line with the requirement of the project. All the partners are invited to achieve similar targets in terms of overall ECTS and ECTS to be enhanced.

Eventually, Yong Guan and Wu Jianyun present Lanzhou Jiaotong University and the selection of the modules to be modernised at LZJTU.



The first day meeting ends and for the second day meeting Luca Cioccolanti invites partners to provide info on the following based on the details he will send by email soon:

- equipment to be purchase and reasons for the replacement, if any
- initial survey in each country
- list of organisations to be potentially involved in the project network
- list of Phd students
- syllabuses of the selected modules based on the Skybelt template



**eCAMPUS**  
UNIVERSITÀ



**Northumbria**  
University  
NEWCASTLE



**USM**  
UNIVERSITI SAINS MALAYSIA



**UPM**  
UNIVERSITI PUTRA MALAYSIA  
SEREMBANG



## Minutes from the 2<sup>nd</sup> day of the Kick-off Meeting

3rd April 2020

### Present:

Utec: Luca Cioccolanti, Matteo Moglie

CU: Halime Paksoy

UNN: Khamid Mahkamov

BJUT: Chao Chen, Caiyun Li

LZJTU: Yong Guan, Wu Jianyun, Wenhe Zhou

UPM: Ermira Abdullah, Mohd Amran Mohd Radzi, Suhaidi Shafie, Haslina Jaafar

USM: Zainal Alimuddin, Mohamad Yusof Idroas, Teoh Yew Heng

NU: Kwanchai Kraitong

CMU: Wongkot Wongsapai

### Apologies:

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## 1 Brief summary of the first day meeting and introduction of the team at USM

The second day of the meeting starts with a brief summary of the first day meeting by Luca Cioccolanti. After that, Zainal Alimuddin presents USM and the selected modules at their institution for the scope of the Skybelt project. Questions arisen with respect to the Master modules since at USM the Department of the team involved so far in the project is not engaged in any Master program for didactic but only in Master program for research.

## 2 Discussion of WPs 1,3,4 and 5.

Luca Cioccolanti starts the discussion about WP1 related to the market and training needs and the building of the project network.

As regards WP1, team at LZJTU presents the results of the initial survey conducted so far in China.

With respect to WP3, Khamid Mahkamov presents to all partners the reasons of the quality assurance at all levels and provides initial considerations on how the quality plan will be drafted.

After that, Halime Paksoy presents the activities to be realized within WP4 related to the dissemination and exploitation of the project results with details on the timeline.

Later on, Luca Cioccolanti discusses about the purchase of the equipment and the management of the project. With respect to the purchase of the equipment, all the partners specify the equipment they would like to purchase.

Regarding the management of the project, the project handbook is discussed together with the way of claiming the expenses for the project. Further details are expected to be discussed in the next meetings once all the partners will be familiar with the activities of the project.

Finally, project website is shown and dates of potential meetings are discussed without fixing any date for the moment due to the changing situation related to COVID 19 pandemic.